

Washington County County Court at Law

STENOGRAPHIC COURT REPORTER

Responsibilities/duties include but not limited to:

- Capture a verbatim record of court proceedings
- Prepare/distribute transcripts in accordance with rules of court, opinion, state statutes, legal guidelines and polices
- Ability to read back testimony in open court
- Assist office staff and other courts as directed

Education, Experience and Qualifications:

- High School Diploma or equivalent
- Graduate of accredited court reporting school approved by Court Reporter's Certification Board
- Real-time software strongly preferred

**APPLICATIONS ARE AVAILABLE
AT AND RETURNABLE TO**

Human Resources Office

Washington County Annex Building

105 W. Main, Suite 101 • Brenham, TX

www.co.washington.tx.us

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